



SCHOLARSHIP REFUND REQUEST FORM

- *College Illinois!*SM contract benefits can only be applied towards the cost of tuition and mandatory fees. Scholarships intended for expenses other than tuition and mandatory fees do not qualify for a refund.
- The Purchaser should complete, sign, and date this form.
- Scholarship refund requests must be submitted **each semester**.
- **Proof of scholarship and a copy of the student's school statement or tuition bill reflecting actual credit hours enrolled and tuition and fee charges must accompany this form.**
- Questions should be directed to Customer Service at our toll-free number, 1-877-877-3724, option 2.
- Submit this form and proof of scholarship to *College Illinois!*, P.O. Box 19292, Springfield, IL 62794-9292 or fax to 1-800-519-4652.
- All scholarship refunds are issued to the Purchaser of the account and are only processed after the drop/add period of the institution listed on this form.
- Please allow 4 – 6 weeks for processing.

Current Contract Information

College Illinois! Account Number _____

Purchaser Name _____

Daytime Telephone Number (____) _____

Beneficiary Name _____

Scholarship Information

Scholarship Amount Requested _____

Scholarship Type* (circle one) Full Scholarship Partial Scholarship

* ***Proof of scholarship and a copy of the student's school statement or tuition bill reflecting actual credit hours enrolled and tuition and fee charges must accompany this form.***

School Information

School Name _____

City / State _____

Term _____

Year _____

Number of Hours Enrolled _____

If the Beneficiary receives a scholarship, *College Illinois!* contract benefits can be held for future use or may be refunded to the Purchaser of the account. If the Beneficiary receives a partial scholarship for tuition and fees, *College Illinois!* contract benefits can be used to cover the tuition and fees not paid by the scholarship. The amount of the refund depends on the institution the Beneficiary is attending:

- For students attending an Illinois public institution, the refund is based on the current cost of in-state or in-district tuition and fees for the number of credit hours for which the student is enrolled.
- For students attending a private or out-of-state institution, the refund is based on the current average mean-weighted tuition and fees at Illinois public institutions for the number of credit hours for which the student is enrolled.

I certify that I am the legal contract Purchaser, and I authorize *College Illinois!* to issue a scholarship refund for the above-referenced contract for the indicated term and year.

Signature of Purchaser _____

Date _____